

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 19, 2024
CIVIC CENTER – BARTHOLOMEW ROOM**

REGULAR MEETING – The regular meeting was called to order at 7:02 PM by Vice President Tilmon.

ROLL CALL – Vice President Tilmon called for the roll. Commissioners in attendance were Larson, Bell and Tilmon. Gray and Callahan were absent.

Staff in attendance were Director of Finance Brent Strumpf; Director of Facilities and Trades Josh Wyant; Director of Parks Kim Hansen; Director of Talent and Culture Lynn Boerman; Director of Community Recreation Brittany Meyer; Director of Creative Development and Community Engagement Katie Burgess; Executive Assistant Lindsey Williams; and Executive Director Allison Niemela.

Legal Counsel Erin Monforti was also in attendance.

PLEDGE OF ALLEGIANCE – All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – Personnel 2(c)(1) from Executive Session was removed. This item will be added to the April 16, 2024 Regular Board Meeting Agenda.

CONSENT AGENDA – Vice President Tilmon entertained a motion to establish the Consent Agenda as presented which included approval of the following: Approval of Minutes from the Regular Board Meeting held on February 20, 2024; Approval of Minutes from the Executive Session held on February 20, 2024; Approval of the Paid Expenditures; Approval of the Expense Approval Report; Approval of the Investment Summary; Approval of the Income Statement; Approval of Purchases; Approval of Ordinance #416: Surplus Property; and Approval of License Agreement Between the Batavia Park District and the Fox Valley Special Recreation Association for the Lease of the Lodge at Laurelwood. Motion was made by Bell, seconded by Larson to establish the Consent Agenda. The roll was called. Ayes: Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

Vice President Tilmon entertained a motion to approve the Consent Agenda as established. Motion was made by Bell, seconded by Larson to approve the Consent Agenda. The roll was called. Ayes: Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

GUESTS - MATTERS FROM THE PUBLIC – None.

MATTERS FROM COMMISSIONERS – None.

ANNOUNCEMENTS – Director of Creative Development and Community Engagement Burgess read the following announcements: 1) The free community egg hunt is back! This year all the little bunnies are invited to hop over to West Main Community Park for the annual egg hunt

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sponsored by Culver's Batavia. The hunt begins promptly at 10:00 am. Also, remember to bring a basket to hold all of the goodies you find. After the hunt, stay and have your photo taken with the bunny; 2) If you're looking for a slam dunk activity for your family during next week's spring break, bring the kids to youth open basketball gym, March 25-28th, from 10 am-1 pm at the Civic Center. Kids are \$3 per player and all adults accompanied by children play for free; 3) If the thought of spring break stresses you out, or you are looking to enjoy some "me time", drop in and enjoy one of the daily yoga classes offered through the District. Programs range from Beginning Yoga to Yoga for Bone Health. The drop-in rate is \$13 per class. If calm exercise doesn't excite you, try one of the fitness variety classes for only \$7 per class. The full schedule is available online or in your spring Fun Guide; 4) Did you know the Park District offers all kinds of informative one day programs? Spring programs include: Women's Self-Defense, Better Gut Health, Simple Solutions to Golfer's and Tennis Elbow, and Aromatherapy and Essential Oils 101; 5) The next session of exciting programs and activities begins at the District the week of April Fool's Day! New programs include dance for children as young as 2 ½ years old to new adult fitness dance programs. Lacrosse, tennis and karate programs join soccer, t-ball and track programs beginning during that week. For those looking for of a mental challenge, youth chess, Magic the Gathering, and Learn to Play Dungeon and Dragons classes begin the second week in April; 6) Early bird registration is now open for the Windmill Whirl 5k and the new Kids 1 Mile Fun Run on July 14; 7) It's hard to believe Hall Quarry Beach will be opening in a little over two months! The first step in changing out your sweaters for swimsuits is purchasing your season passes before opening date. Preseason passes are heavily discounted and pay for themselves after 6 visits. Season passes begin at only \$62 a person. Children 2 years and under are always free. Purchase your passes online or at one of the two community centers; 8) Tickets are sale now for the new Batavia Uncorked casual wine event on June 8. Early Bird tickets are \$25 for 10 one-ounce tastings of local wines and beverages. Tickets are available online and in person at all Batavia Park District Community Centers. For all program and event registration, visit bataviaparks.org.

STAFF REPORTS – Director of Finance Strumpf shared the following updates: 1) Funds were received from the 2024 bond issuance; 2) Preparations are underway for the 2023 Financial Audit; 3) Batavia Park District received higher interest income in 2023 compared to 2022 primarily due to the Federal Reserve increasing interest rates to help tame inflation; 4) On tonight's agenda is a resolution to approve the Illinois Funds as a depository; and 5) PayTrac, the new credit card processor, is expected to save approximately \$10,000 over the course of a year.

Director of Facilities and Trades Wyant shared updates on capital projects including a walk through with potential contractors for the Peg Bond Center roof replacement project which is currently out for bid. The contracts for the West Main Community Park pickleball courts and the Callahan Community Center construction project are also out for bid. Contracts will be awarded at the April Board meeting.

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Director of Parks Hansen met with the Fabulous Fox! group and explored options for funding including: the Clark Island Recreation Area boat launch, the dock at the Depot Pond, and the transition from the water level trail to the street level next to the Peace Bridge. More information is expected soon. Hansen also shared she is working with Mike Kamin at City of Batavia on a GIS application.

Director of Talent and Culture Boerman shared the District is fully staffed for the Hall Quarry Beach and Camp SUN-sational and is currently at 95% toward the seasonal staffing goal. The new seasonal staff orientation video is wrapping up. Batavia Park District is hosting a back safety course for Park District Risk Management Agency (PDRMA) and its members.

Director of Community Recreation Meyer shared the following updates: 1) New adult classes are in the Spring Fun Guide including barre and dance fitness; 2) Camp SUN-sational registration has been open for a few weeks with a few sections on waitlist status. Meyer encouraged families to continue to sign up for the waitlist; and 3) The Depot Museum's new exhibit, "Markets and Meals" opened March 1st.

Director of Creative Development and Community Engagement Burgess shared the following updates: 1) The Marketing Department is creating the Summer Fun Guide with new programs and a great line-up for the River Rhapsody Summer Concert Series. The Summer Fun Guide will arrive in mailboxes for residents the week of April 15th; 2) Hall Quarry Beach pass sales are available now; and 3) Sponsorships are available for summer and fall programs. There is an exciting new opportunity for business owners and residents at the Clark Island Recreation Area to help sponsor the new fitness court. The court will be located off the bike path and will be free to use. For more information, please reach out to katieb@bataviaparks.org or visit the sponsorship opportunities page at bataviaparks.org

EXECUTIVE DIRECTOR'S REPORT – Executive Director Niemela shared the following updates: 1) Strategic Communications Specialist, Gail Gaboda has been mentoring Batavia High School students in graphic design and they won 2nd place in the 2024 VALEES Graphic Communications Student of the Year Competition; 2) Katie Burgess participated in the Aurora Area Convention and Visitor's Bureau's First Fridays event promoting Batavia Park District programs and facilities; 3) Batavia Park District has a new internal maintenance request portal. This will help streamline communications, data collection, tracking of time, and will expedite repairs; 4) Discover Aurora area museums with a new sticker challenge. The Aurora Area Convention and Visitor's Bureau has included the Batavia Depot Museum in their new sticker challenge; 5) Batavia Park District has provided assistance to the City of Batavia to notify residents of the Mahoney Creek chemical spill with door hangers and yard signs; 6) Niemela shared before and

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after pictures from the Payne Woods Park winter clean-up. The Parks Department has been clearing invasive species and planting native seeds; and 7) Three upcoming egg hunts include: the Tween Egg Hunt, a traditional egg hunt, and Egg Dash visits featuring Chuck the Duck.

OLD BUSINESS – None.

NEW BUSINESS –

A. Approval of Permanent Utility Easement and Temporary Construction Easement at Carriage Crest Park

Vice President Tilmon entertained a motion to approve the Permanent Utility Easement and Temporary Construction Easement at Carriage Crest Park as presented. Motion was made by Larson, seconded by Bell. The roll was called. Ayes: Larson, Bell and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

B. Approval of Resolution #303: Resolution Declaring Proposed Land Dedication Inappropriate for Park Use

Vice President Tilmon entertained a motion to approve Resolution #303: Resolution Declaring Proposed Land Dedication Inappropriate for Park Use as presented. Motion was made by Bell, seconded by Larson. The roll was called. Ayes: Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

C. Approval of Naming a Park Site Located in the Coventry Hills Subdivision

Vice President Tilmon entertained a motion to Name the Park Site Located in the Coventry Hills Subdivision Deerpath Park. Motion was made by Larson, seconded by Bell. The roll was called. Ayes: Larson, Bell and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

D. Approval of Naming a Park Amenity Located Within the South Riverwalk Plaza

Vice President Tilmon entertained a motion to Name a Park Amenity Located Within the South Riverwalk Plaza Peace Garden. Motion was made by Larson, seconded by Bell. The roll was called. Ayes: Larson, Bell and Tilmon. Nays: None. Abstain: None. Absent: Gray and Callahan. Motion carried.

E. Approval of Resolution #304: Resolution Approving the Illinois State Treasurer's Public Treasurers' Investment Pool, also known as The Illinois Funds, as a depository for Park District funds, and establishing signatories

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EXECUTIVE SESSION – None.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – None.

ADJOURNMENT – With no further business to come before the Board, the regular meeting was adjourned at 7:51 PM. Motion was made by Bell, seconded by Larson. A voice vote was taken and the motion passed unanimously.



Secretary Board of Commissioners
Batavia Park District

Line prepared by:
Lindsey Williams, Executive Assistant