

**BATAVIA PARK DISTRICT
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
SPECIAL BOARD MEETING MINUTES
APRIL 23, 2024
CIVIC CENTER – BARTHOLOMEW ROOM**

CALL TO ORDER – The Special Board Meeting was called to order by Vice President Tilmon at 6:00 PM.

ROLL CALL – Vice President Tilmon called for the roll. Commissioners in attendance were Bell, Gray, and Tilmon. President Callahan and Commissioner Larson were absent. Resident Committee Members in attendance were Tiffany Green and Lori McDonald.

Executive Director, Allison Niemela and Executive Assistant, Lindsey Williams were also in attendance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – None.

NEW BUSINESS –

A. Review of Efficiency Report Items –


1. All members of the committee introduced themselves. Executive Director Niemela shared an overview of the purpose of the committee and the report that must be filed by November 17, 2024.
2. The committee received a general overview of the District's governing statues, ordinances, rules, procedures, powers, and jurisdiction. The overview included examples from policy manuals, procedure manuals, conduct ordinances, the Comprehensive Master Plan, and the Annual Report.
3. Shared services and partnerships were reviewed including membership in the Fox Valley Special Recreation Association, intergovernmental agreements with other park districts, Kane County Forest Preserve, municipalities, and the State of Illinois. Additionally, the committee reviewed partnerships with affiliate organizations, non-profit organizations, and for profit organizations.
4. The committee received additional information on other examples of efficient operations such as use of volunteers, youth employment, joint purchasing, support from Batavia Parks Foundation, and collaboration with other park districts.
5. Transparency is very important to the Batavia Park District. The committee reviewed where the public can locate and review different documents such as: annual tax levy, annual budget and appropriation ordinance, meeting agendas and minutes, Comprehensive Master Plan, capital improvement plan, ADA Transition Plan, Comptroller's Annual Finance Report, and the annual audit. Opportunities for community input and participation were also reviewed.

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GUESTS MATTERS FROM THE PUBLIC – None.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – The committee selected the next two meeting dates for Thursday, May 30th at 6:00 PM and Tuesday, June 11th at 6:00 PM. Both meetings will be held at the Batavia Park District Civic Center in the Bartholomew Room.

ADJOURNMENT – With no further business to come before the Board, the special meeting adjourned at 6:46 p.m. Motion was made by Gray, and seconded by Bell. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by:
Lindsey Williams, Executive Assistant