

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 18, 2020
HYBRID IN-PERSON AND VIRTUAL MEETING**

REGULAR MEETING – The regular meeting was held as a hybrid in-person and virtual meeting and called to order at 7:06 p.m. by President Callahan.

ROLL CALL – President Callahan called for the roll. Commissioners Riley, Tilmon and Callahan were present in person. Staff in attendance via video were Director of Parks & Properties Eric Lacher; Director of Capital Projects and Contractual Services Jim Eby; Director of Marketing and Public Relations Jamie Mattas; Superintendent of Parks Kim Hansen; and Superintendent of Facilities/Trades Josh Wyant. Executive Assistant Shelley Kouzes, and Executive Director Allison Niemela were present in person. Legal Counsel Chris Welch; Jon Green of ERA Consultants; Britta McKenna of Four Hawks, LLC; and Dan Berg of Sikich, LLC were present via video.

PLEDGE OF ALLEGIANCE – In lieu of the Pledge of Allegiance, a moment of silence was held in honor of those affected by the current pandemic.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – Item 15B Action Regarding the Enrichment Program was moved to the Consent Agenda with a motion to ratify the action of the Executive Director taken in the letter dated August 7th and the action of the Executive Director taken in the letter on August 15th concerning the Enrichment program.

President Callahan entertained a motion to move Item 15B Action Regarding the Enrichment Program to the Consent Agenda with a motion to ratify the action of the Executive Director taken in the letter dated August 7th and the action of the Executive Director taken in the letter on August 15th concerning the Enrichment program. Motion was made by Tilmon, seconded by Riley. A voice vote was taken and the motion passed unanimously.

CONSENT AGENDA – President Callahan entertained a motion to establish the Consent Agenda as presented and modified which included approval of the following: minutes from the Regular Board Meeting held July 21, 2020; Paid Expenditures; Expense Approval Report; Income Statement; Approval of Purchases; Ratification of the Action of the Executive Director Approving Change Order #2: Eastside Community Center Phase 2 Improvements; and ratification of the action of the Executive Director taken in the letter dated August 7th and the action of the Executive Director taken in the letter on August 15th concerning the Enrichment program . Motion was made by Tilmon, seconded by Riley to establish the Consent Agenda. The roll was called. Ayes: Riley, Tilmon, Callahan. Nays: None. Abstain: None. Absent: Gray. Motion carried.

President Callahan entertained a motion to approve the Consent Agenda as established. Motion was made by Tilmon, seconded by Riley. A voice vote was taken and the motion passed unanimously.

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GUESTS - MATTERS FROM THE PUBLIC - Prior to the meeting, the public was invited to call into the meeting to address the Board or submit a public comment that would be read at the meeting by emailing: allisonn@bataviaparks.org. There were no guests in attendance.

MATTERS FROM COMMISSIONERS – President Callahan extended gratitude to the community for their patience with the Park District as we move through these difficult times and strive to serve the community to the best of our ability during atypical schedule changes, program cancellations and other challenges.

BATAVIA PARKS FOUNDATION – The Parks Foundation’s scholarship program promotion may be found on their website at bataviaparksfoundation.org. The Foundation will match Park District funds dollar for dollar up to \$7,500.

FOX VALLEY SPECIAL RECREATION ASSOCIATION – FVSRA will be holding a drive-through version of their annual BBQ fundraiser on Tuesday, August 25th at Otter Cove Aquatic Park in St. Charles from 4:30 – 6:30 p.m. and Phillips Park Family Aquatic Center in Aurora on Wednesday, August 26th from 4:30 – 6:30 p.m. On Thursday, August 27th the website opens at noon to purchase raffle tickets and a virtual drawing will be held at 4:30 p.m.

CORRESPONDENCE - 1) Letter from the City of Batavia offering a grant to cover this year's annual fee to renew the Park District's liquor license.

STAFF REPORTS – New Director of Marketing and Public Relations Jamie Mattas introduced herself to the Board.

Director Eby advised the Board the Depot has had a steady small stream of visitors and the gift shop is up and running. Meetings have been held regarding the Hall Quarry Beach parking lot project.

Superintendent Wyant advised the Board the Eastside Community Center project is almost complete. Staff is working on small punch list items and the floor has been stripped, finished and waxed. On Monday, items were moved from the gym into the studio. The Kemp Hall project is complete.

Superintendent Hansen advised the Board site furniture will be installed, and rough grading, infield placement and final seeding will begin at Big Woods Park on August 21st. Work will continue through October 1st.

Director Lacher advised the Board staff has been addressing tree damage caused by recent storms. The City of Batavia has done a study of water management issues with H.

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Michael Wild Park at the top of the list. Director Lacher will continue working with the City on these issues.

EXECUTIVE DIRECTOR’S REPORT - Executive Director Niemela updated the Board on the following: 1) The Park District is going to participate in the county-wide bike sharing program which will provide electric bikes for rent. The designated location of bike racks is behind the windmill in the South Riverwalk Plaza; 2) The Big Woods Park porta-potty corral is complete; 3) 8U, 10U and 12U softball programs have 137 girls registered; 4) A new backstop has been installed and the infield mix has been graded at Big Woods Park; 5) A new accordion partition has been installed between studios six and seven in the preschool rooms at the Eastside Community Center; 6) When the floor tiles were removed from one of the ESCC classrooms, footprints in the cement remained from 1960; 7) Kemp Hall flooring is complete and an office for the dance teachers has been installed; 8) The Fall Fun Guide is now available online. The Winter Guide will be printed; 9) The Bulldog Crimson and Gold Camp will offer parents an option for offsite learning days with designated times for students to complete remote learning assignments, gym times, crafts and outdoor activities.

PRESENTATIONS

- A. Initial Proposal to The Encore Hub Project: Britta McKenna, Chief Innovation Officer at Four Hawks, LLC** – Britta McKenna, Chief Innovation Officer of Four Hawks, LLC, introduced the Encore Hub Project. The purpose of The Encore Project is to create affordable and meaningful community convening, living, shopping and vocational options for active older adults.
- B. Auditor’s Presentation of the FY2019 CAFR: Dan Berg, Sikich, LLP** – Dan Berg from Sikich, LLP gave a review of their findings from the Annual Audit Report.
- C. Presentation of Preliminary Concept for the Hall Quarry Beach Parking Lot: Jon Green, President, Engineering Resources Associates, Inc.** – Jon Green, President at Engineering Resources Associates, Inc., presented the preliminary concept for the Hall Quarry Beach Parking Lot.

OLD BUSINESS

- A. Second Reading and Discussion of the Intergovernmental Agreement Between the City of Batavia and the Batavia Park District for Development of a Fox River Corridor Master Plan** – In a follow-up effort to solidify a partnership for the Fox River Master Plan with the City of Batavia, Attorney Chris Welch prepared an IGA for the Board to review. This was the second reading of the agreement.
- B. Second Reading and Discussion of the Batavia Youth Baseball Affiliate Agreement** - This was the second reading of the Batavia Youth Baseball Affiliate

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Agreement. Discussion of the agreement will be added as an agenda item for the Board's next Capital Development Plan Retreat.

NEW BUSINESS

A. Approval of Preliminary Concept for the Hall Quarry Beach Parking Lot

President of Engineering Resource Associates, Inc. Jon Green presented a preliminary concept for the Hall Quarry Beach Parking Lot.

President Callahan entertained a motion to approve the preliminary concept for the Hall Quarry Beach parking lot as presented. Motion was made by Tilmon, seconded by Riley. The roll was called. Ayes: Riley, Tilmon, Callahan. Nays: None. Abstain: None. Absent: Gray. Motion carried.

B. Action Regarding the Enrichment Program – This item was moved to Consent Agenda.

EXECUTIVE SESSION – Executive Session was not necessary.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – None.

ADJOURNMENT - With no further business to come before the Board, the regular meeting adjourned at 8:26 p.m. The roll was called. Ayes: Riley, Tilmon, Callahan. Nays: None. Abstain: None. Absent: Gray. Motion carried.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by:
Shelley Kouzes