

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
JANUARY 21, 2020  
CIVIC CENTER - BARTHOLOMEW ROOM**

**REGULAR MEETING** – The regular meeting was called to order at 7:02 p.m. by Vice President Tilmon.

**ROLL CALL** – Vice President Tilmon called for the roll. Commissioners in attendance were Riley, Dorsey, Tilmon, and Gray. President Callahan arrived at 7:59 p.m. Staff in attendance included Director of Capital Projects and Contractual Services Jim Eby; Director of Finance Mitch Bowlin; Director of Parks & Properties Eric Lacher; Director of Community Recreation Brittany Meyer; Director of Marketing and Public Relations Katie Drum; Executive Director Allison Niemela; and Executive Assistant Shelley Kouzes. Also in attendance was Legal Counsel Jim Rock.

**CALL TO ORDER – PUBLIC HEARING** – Vice President Tilmon entertained a motion to call to order a public hearing concerning the Budget and Appropriations Ordinance. Roll call: Riley, Dorsey, Tilmon, Gray. Vice President Tilmon entertained a motion to close the public hearing at 7:04 p.m. Motion was made by Gray, seconded by Dorsey. A voice vote was taken and the motion passed unanimously. No public or written comments were received.

**PLEDGE OF ALLEGIANCE** – All stood for the Pledge of Allegiance.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA** – Item 16C - Approval of Real Estate Purchase Contracts for Properties on Belleview Lane and Oswalt Avenue was moved to follow Executive Session.

**CONSENT AGENDA** – Vice President Tilmon entertained a motion to establish the Consent Agenda which included approval of the following: minutes from the Regular Board Meeting held December 17, 2019; minutes from the Executive Session held December 17, 2019; Paid Expenditures; Expense Approval Report; Investment Summary; Income Statement; Approval of Purchases; and approval of the Americans with Disabilities Act Transition Plan. Motion was made by Gray, seconded by Dorsey to establish the Consent Agenda. The roll was called. Ayes: Riley, Dorsey, Tilmon, Gray. Nays: None. Abstain: None. Absent: Callahan. Motion carried.

Vice President Tilmon entertained a motion to approve the Consent Agenda as established. Motion was made by Dorsey, seconded by Gray. A voice vote was taken and the motion passed unanimously.

**GUESTS - MATTERS FROM THE PUBLIC** – Batavia resident Craig Foltos partnered with the Park District to install the Peace on Earth sign on the downtown pedestrian bridge. Sweatshirts are being sold at Foltos Transorial Parlour to raise funds to replace the wooden letters with metal ones.

**MATTERS FROM COMMISSIONERS** – None.

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**BATAVIA PARKS FOUNDATION** – Foundation President Cory Poris-Plasch advised the Board the Foundation is in search of additional Board members. Please contact President Poris-Plasch at [bataviaparksfoundation@gmail.com](mailto:bataviaparksfoundation@gmail.com) if you are interested.

**FOX VALLEY SPECIAL RECREATION ASSOCIATION** – FVSRA is currently wrapping up their strategic master plan.

**CORRESPONDENCE** – 1) Email from Batavia resident Lois Dahlstrom in appreciation of the Christmas luncheon held by the Park District.

**ANNOUNCEMENTS** – Director Drum read the following announcements: 1) Calling all preschool parents! Are you looking for a prospective new preschool? New Horizons Preschool registration for the 2020/2021 school year is now open for residents and non-resident registration will begin February 3. Participants currently enrolled in New Horizons have first priority. Please bring proof of residency (if applicable), birth certificate, updated immunizations and correct deposit fees to register. We will also be hosting a special Preschool Open House on Tuesday, January 28 from 5-6:30 pm if you would like to visit our classrooms and meet our amazing teachers! For more information or if you would like to schedule your own private tour, please call Lori McDonald at 630-406-5282; 2) Go Beyond Language with the Batavia Park District and Batavia Public Library on Thursday, January 30 for the first of our 2020 PechaKucha Nights! Doors open at 5:30 pm and the show starts at 7 pm. These are informal and fun gatherings where people come together to share ideas and stories. Cost is \$10 per ticket at the door or you may pre-register at [Batavia16.eventbrite.com](http://Batavia16.eventbrite.com); 3) Dads and daughters, ages 3 and up, will dance the night away at the annual Daddy Daughter Date Night and we're SO excited to announce that we have added a second night for this popular event! Join us Friday, January 31st or Saturday, February 1 from 6:30-8:30 pm at Rotolo Middle School- so be sure to save the date and sign up as soon as you can! The night will include an under-the-sea theme, dancing, entertainment, games, photos, and more! The cost is \$32 per couple. A dinner option at Pal Joey's, as well as a special corsage sponsored by Paragon Flowers, are both available prior to the event for an additional fee; 4) For more information about any of these events or programs, please visit our website at [bataviaparks.org](http://bataviaparks.org) or give us a call at 630-879-5235.

**STAFF REPORTS** – Director Eby advised the Board a pre-construction meeting for Civic Center gymnasium improvements has been set for January 22<sup>nd</sup> with Williams Architects. Survey crews have been to the Hall Quarry Beach parking lot and the Laurelwood Park parking lot and path to gather data for construction plans for 2021. Park District staff will be meeting with Williams Architects during the last week of the month to set a final scope of the project at the Eastside Civic Center for 2020.

Director Bowlin advised the Board staff has closed out the 2019 fiscal year. Preliminary audit work began this afternoon.

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Director Lacher advised the Board projects have been identified for 2020. The Park District greenhouse has generated 200 plants so far from cuttings from last year.

Director Meyer advised the Board 530 attendees are signed up for Daddy Daughter Date Night. Pecha Kucha is scheduled for next week. Summer hiring has begun. Over 140 participants are signed up for yoga. This winter attracted the highest registration so far for Adult Co-ed Volleyball.

Director Drum advised the Board Kane County Recycling Coordinator Jennifer Jarland gave a presentation to staff. Marketing staff will be competing in ten categories at the annual IAPD/IPRA Conference.

Executive Director Niemela will be working on updating the agreement with Batavia Youth baseball.

**EXECUTIVE DIRECTOR'S REPORT** – Executive Director Niemela presented the following highlights: 1) Staff is working with local organizations to schedule presentations to share information on the upcoming referendum for the proposed recreation center; 2) The Park District's Comprehensive Master Plan is in the final stages; 3) The Park District partners with Kids Around the World to recycle playground equipment in other countries; 4) Daddy Daughter Date Night was so popular that a second night was added; 5) The Batavia Dance Force was chosen to perform at the Citrus Bowl; 6) A Pecha Kucha presentation, "Beyond Language", is scheduled for this Thursday at 4:30 p.m. at Shannon Hall; 6) The Coffee Nook at the Civic Center is available during business hours and offers free coffee, tea and hot chocolate; 7) Peace on Earth shirts are available at Folstos Tonsorial Parlour.

**OLD BUSINESS** – None.

**NEW BUSINESS** –

- A. Approval of Ordinance #389: Fiscal Year 2020 Budget and Appropriations** – This is an annual requirement to be in compliance with state statutes and the provisions of the Illinois Park District Code. It is required for the District to hold a public hearing to allow for any written or verbal testimony regarding the Budget and Appropriations Ordinance that is pending Board approval at the regular meeting under New Business.

**Vice President Tilmon entertained a motion to approve Ordinance #389: Fiscal Year 2020 Budget and Appropriations as presented. Motion was made by Dorsey, seconded by Gray. The roll was called. Ayes: Riley, Dorsey, Tilmon, Gray. Nays: None. Abstain: None. Absent: Callahan. Motion carried.**

- B. Approval of Resolution #263: Adopting a Policy for Handling Complaints of Sexual Harassment Made by One Elected Official Against Another Elected**

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**Official** – This is a statutory amendment that all units of government are required to adopt.

**Vice President Tilmon entertained a motion to approve Resolution #263: Adopting a Policy for Handling Complaints of Sexual Harassment Made by One Elected Official Against Another Elected Official as presented. Motion was made by Gray, seconded by Dorsey. The roll was called. Ayes: Riley, Dorsey, Tilmon, Gray. Nays: None. Abstain: None. Absent: Callahan. Motion carried.**

- C. Approval of Real Estate Purchase Contracts for Properties on Belleview Lane and Oswalt Avenue** – This item was moved to follow Executive Session.

**EXECUTIVE SESSION** – Vice President Tilmon entertained a motion to adjourn into Executive Session at 7:45 p.m. to discuss Leasing Property/Land Acquisition 2(c)(5). Item 17B - Personnel 2(c)(1) was postponed until next month. Motion was made by Dorsey, seconded by Gray. The roll was called. Ayes: Riley, Dorsey, Tilmon, Gray. Nays: None. Abstain: None. Absent: President Callahan arrived at 7:59 p.m. Motion carried.

**NEW BUSINESS** –

- C. Approval of Real Estate Purchase Contracts for Properties on Belleview Lane and Oswalt Avenue** – Before the Board for approval was the real estate purchase agreement for the two properties located on Belleview Lane and Oswalt Avenue, Lot 101 in the amount of \$921,401 and Lot 102 in the amount of \$372,198, subject to final review by the Park District President, Executive Director, and Attorney.

**Vice President Tilmon entertained a motion to approve the real estate purchase agreement for the two properties located on Belleview Lane and Oswalt Avenue, Lot 101 in the amount of \$921,401 and Lot 102 in the amount of \$372,198, subject to final review by the Park District President, Executive Director, and Attorney. Motion was made by Callahan, seconded by Gray. The roll was called. Ayes: Riley, Dorsey, Tilmon, Gray, Callahan. Nays: None. Abstain: None. Absent: None. Motion carried.**

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD** – Executive Director Niemela asked Board members for availability to attend public information meetings being held to discuss the proposed recreation facility.

With no further business to come before the Board, the regular meeting adjourned at 8:41 p.m. A voice vote was taken and the motion passed unanimously.

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Secretary, Board of Commissioners  
Batavia Park District

Line prepared by:  
Shelley Kouzes