

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JULY 20, 2021
CIVIC CENTER - BARTHOLOMEW ROOM**

REGULAR MEETING – The regular meeting was called to order at 7:03 p.m. by President Callahan.

ROLL CALL – President Callahan called for the roll. Commissioners in attendance were Riley, Connolly, Tilmon, Gray and Callahan. Staff in attendance were Director of Finance Shane Johnson; Director of Community Recreation Brittany Meyer; Director of Facilities & Trades Josh Wyant; Director of Batavia Depot Museum Kate Garrett; and Interim Executive Director Eric Lacher. Legal counsel Derke Price was also in attendance.

PLEDGE OF ALLEGIANCE – In lieu of the Pledge of Allegiance, a moment of silence was held for an important person having an issue this week.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – Executive Session for Leasing Property/Land Acquisition 2(c)(5) Update to be added to the agenda.

CONSENT AGENDA – President Callahan entertained a motion to establish the Consent Agenda as presented which included approval of the following: Minutes from the Special Joint Board meeting held on June 15, 2021; minutes from the Regular Board meeting held on June 15, 2021; Minutes from the Executive Session held on June 15, 2021; Approval of Paid Expenditures; Approval of the Expense Approval Report; Approval of the Investment Summary; Approval of the Income Statement; Approval of Purchases; and the Approval of Ordinance #399: Surplus Property. Motion was made by Tilmon, seconded by Riley to establish the Consent Agenda. The roll was called. Ayes: Tilmon, Riley, Gray, Connolly, Callahan. Nays: None. Abstain: None. Motion carried.

President Callahan entertained a motion to approve the Consent Agenda as established. Motion was made by Tilmon, seconded by Gray. A voice vote was taken and the motion passed unanimously.

GUESTS - MATTERS FROM THE PUBLIC – President Callahan invited Director Meyer to present several Quarry Staff members for recognition by the Board for outstanding community service during a life-saving operation. President Callahan read a brief statement and said that nothing gives the Board greater pleasure than acknowledging the dedication of staff. He emphasized the commitment those involved have made to their community and to their jobs. The Board expressed heartfelt thanks and gratitude. President Callahan presented certificates of recognition to those involved. President Callahan also highlighted Bethanne Guidarelli's leadership in creating an environment of success and support.

BATAVIA PARKS FOUNDATION – The Foundation has a conflict with filling volunteer needs for Windmill City Festival.

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MATTERS FROM COMMISSIONERS – Commissioner Gray thanked staff for finding a way to make season passes available for the Quarry. President Callahan asked residents to please continue to share feedback and input regarding the Fox River Corridor planning. No decisions have been made so far; the Park District is grateful for the continued interest of the community.

FOX VALLEY SPECIAL RECREATION ASSOCIATION (FVSRA) – Director Meyer is scheduled to attend the next board meeting and will have a more complete report afterward.

STAFF REPORTS –

Director of Finance Johnson advised the Board that the District has upgraded cell phones and added new tablets. Recruitment letters have been sent to groups who have volunteered at past Windmill City Festivals. Staff kicked off the next budget planning cycle at the July Cross Communications Meeting.

Director of Facilities & Trades Wyant advised the Board that the Park District now has ownership of the Railroad Street property and the department is surplusing an old salt dump truck.

Director of Community Recreation Meyer advised the Board that there are many special events coming up, including River Rhapsody, Chili Cook-Off, and drive-in movies. Athletics are very busy this summer with high enrollment. Camp SunSational has been very popular and engagement is high.

EXECUTIVE DIRECTOR’S REPORT – Interim Executive Director Lacher presented his report to the Board: 1) Windmill City Festival will be held this year on August 27, 28 & 29. This year’s event is providing new challenges to staff, who have responded well. Staff is looking for additional help with security and around the festival grounds as the traditional labor pool will have returned to college by the time of the festival. 2) The annual IDPH inspection of the Quarry challenged the licensing, questioning whether the facility is a beach or pool. President Callahan offered to assist Attorney Price in clarifying definitions. 3) Park District Staff are in communication with City Administrator Laura Newman and Hitchcock Designs regarding the Fox River Corridor Project, anticipating a joint meeting to provide clarity and focus for community discussion topics.

PRESENTATIONS – Dan Berg from Sikich presented the Auditor’s FY 2020 Comprehensive Annual Financial Report. Commissioners inquired about digital copies of the report in the future. Some printed copies will still be required for transparency. Director Johnson will poll the Board regarding their preference for the next report. Berg said work on the audit was completed remotely and in a timely way thanks to the efforts of District staff.

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OLD BUSINESS – None.

NEW BUSINESS – None

EXECUTIVE SESSION – President Callahan entertained a motion to adjourn into Executive Session at 7:35 to discuss Leasing Property/Land Acquisition 2(c)(5) Update. Motion was made by Tilmon, seconded by Gray. The roll was called. Ayes: Tilmon, Gray, Riley, Connolly, Callahan. Nays: None. Abstain: None. Absent: None. Motion carried.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – Regular Session was adjourned at 8:15 p.m. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by:
Kate Garrett