

**BATAVIA PARK DISTRICT
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
SPECIAL BOARD MEETING MINUTES
JUNE 11, 2024
CIVIC CENTER – BARTHOLOMEW ROOM**

CALL TO ORDER – The Special Board Meeting was called to order by President Callahan at 6:02 PM.

ROLL CALL – President Callahan called for the roll. Commissioners in attendance were Bell, Gray and Callahan. Larson and Tilmon were absent. Resident Committee Members in attendance were Tiffany Green and Lori McDonald.

Executive Director, Allison Niemela, Director of Creative Development and Community Engagement, Katie Burgess, Community Engagement Specialist, Carolyn Potosnak, and Executive Assistant, Lindsey Williams were also in attendance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – None.

NEW BUSINESS –

A. Review of Efficiency Report Items

The Committee reviewed a draft of the Efficiency Report and all sections of the report as follows: 1) The Purpose of the Committee; 2) Committee Membership; 3) Committee Meetings; 4) General Overview of Governing Statutes, Ordinances, Rules, Procedures, Powers and Jurisdiction; 5) List of Shared Services and Partnerships; 6) Other Examples of Efficient Operations; 7) Transparency to the Community; 8) District Awards and Recognition; 9) Benefits and Services; and 10) Recommendations For Increased Accountability and Efficiency.

President Callahan entertained a motion to add the Review of the Efficiency Report for approval on the agenda for the next meeting on June 18, 2024. Motion was made by Gray, seconded by Bell. The roll was called. Ayes: Gray, Bell and Callahan. Nays: None. Abstain: None. Absent: Larson and Tilmon. Motion carried.

At 6:20 p.m., Resident Committee Members Green and McDonald were excused from the meeting and there was a brief recess to break for refreshments.

At 6:30 p.m., Director of Creative Development and Community Engagement Katie Burgess and Community Engagement Specialist Carolyn Potosnak joined the meeting and the meeting resumed.

B. Discussion of Future Planning for the Website

The Park Board of Commissioners discussed the overall future planning for the website. The planning session focused on what the Board liked and didn't like from the current website and examples from other websites. Director of


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Creative Development and Community Engagement Burgess facilitated the discussion.

GUESTS MATTERS FROM THE PUBLIC – None.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – None.

ADJOURNMENT – With no further business to come before the Board, the special meeting adjourned at 7:26 p.m. Motion was made by Gray, and seconded by Bell. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by: Lindsey Williams, Executive Assistant