

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 15, 2021
VIRTUAL MEETING**

REGULAR MEETING – The regular meeting was held as a virtual meeting and called to order at 7:08 p.m. by President Callahan.

ROLL CALL – President Callahan called for the roll. Commissioners in attendance via video were Riley, Connolly, Tilmon, Gray and Callahan. Staff in attendance via video were Director of Finance Shane Johnson; Director of Community Recreation Brittany Meyer; Director of Parks Kim Hansen; Director of Facilities & Trades Josh Wyant; Director of Marketing & Public Relations Debbie Gentry; and Executive Director Allison Niemela. Legal counsel Derke Price was also in attendance.

PLEDGE OF ALLEGIANCE – In lieu of the Pledge of Allegiance, a moment of silence was held for an important person having an issue this week.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – Executive Session for Leasing Property/Land Acquisition 2(c)(5) Update to be added to the agenda.

CONSENT AGENDA – President Callahan entertained a motion to establish the Consent Agenda as presented which included approval of the following: Minutes from the Special Joint Board meeting held on May 25, 2021; minutes from the Regular Board meeting held on May 25, 2021; Minutes from the Executive Session held on May 25, 2021; Approval of Paid Expenditures; Approval of the Expense Approval Report; Approval of the Investment Summary; Approval of the Income Statement; and Approval of Purchases. Motion was made by Tilmon, seconded by Riley to establish the Consent Agenda. The roll was called. Ayes: Tilmon, Riley, Gray, Connolly, Callahan. Nays: None. Abstain: None. Motion carried.

President Callahan entertained a motion to approve the Consent Agenda as established. Motion was made by Tilmon, seconded by Gray. A voice vote was taken and the motion passed unanimously.

GUESTS - MATTERS FROM THE PUBLIC - Prior to the meeting, the public was invited to call into the meeting to address the Board or submit a public comment that would be read at the meeting by emailing: allisonn@bataviaparks.org.

MATTERS FROM COMMISSIONERS – None

FOX VALLEY SPECIAL RECREATION ASSOCIATION (FVSRA) – Executive Director of FVSRA approached the Batavia Park District to see if it would be interested in renting them space. FVSRA's condo lease is up and they are interested in renting the Lodge at Laurelwood. Staff will look into the programming that exists in this facility currently, to see what can be done.

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STAFF REPORTS –

Director of Community Recreation Meyer advised the Board that the Quarry lifeguards received a 5-star audit from StarGuard today, which is the highest level that can be achieved.

Director of Marketing and Public Relations Gentry advised the Board that her team will continue to focus on increasing our social media outreach, keeping things warm and engaging. Tomorrow starts our River Rhapsody Concert Series and we will be selling red and white wine from Acquaviva this year to accompany the concerts. Windmill City Festival preparation is underway and will continue in the weeks ahead.

Director of Finance Johnson advised the Board that the audit is wrapping up. Sikich will be presenting at the July Board meeting. Our special use permit for Windmill City Festival was granted today. We are all set for Windmill City Festival, and will be placing an order with Euclid Beverage soon. We also had our FY22 budget kickoff with staff, so the process has begun.

Director of Parks Hansen advised the Board that the park crews are focusing on flowers. Lead Grower Antonio Salazar has been working hard to get all the flowers distributed and is installing the last palate wall at the Riverwalk today. Growing our own flowers saves taxpayers nearly \$7,000 annually. Crews also have been focusing on the Quarry for its grand opening, and then will be transitioning to regular weed control and mowing in the parks.

Director of Facilities & Trades Wyant advised the Board that the South Mill Creek sand volleyball courts are progressing nicely and sand should be installed by the end of the week. Hamlet Park's completion was delayed due to a change order and shipping delay but should be completed soon as well.

EXECUTIVE DIRECTOR'S REPORT - Executive Director Niemela presented her report to the Board: 1) Hamlet Park's Kompan playground will be fully installed and reopened soon. 2) Volleyball courts are under construction and nearly done. We are looking forward to expanding the volleyball programming and offering a league in which players will alternate between Hall Quarry Beach and South Mill Creek courts. 3) Josh soon will ask the Board to replace the roofs at The Depot Museum and the Lodge at Laurelwood; these will be bundled as one bid. 4) In 2020, prior to the pandemic, we had sold 1800 season passes in Aloha week and preseason sales. To date, we have sold 1883. We are also over 1100 in daily admissions. After the Quarry closes on August 15, we will be replacing the parking lots and fencing around it. 5) Acquaviva Winery wine will be sold and served at River Rhapsody outdoor concerts on Wednesday nights downtown at the Riverwalk. 6) Windmill City Festival will be held on August 27-29, and will have two

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stages for 18 live bands: The Comedy Vault Stage at 18 E. Wilson will be a 21-and-over area and will have a \$5 cover charge; The Riverwalk Stage will be at the Peg Bond Center and will be free to all. Many exciting traditional activities are planned, including the Golf Challenge, the Fire Hose Challenge and other favorites. 7) We recognized a special person who passed away - Jim Tilmon (John Tilmon's dad) - who was a pilot and Emmy award-winning broadcaster and meteorologist, and also one of the nation's first black commercial airline pilots, who flew for American Airlines. 8) Welcome Eric Lacher as the Interim Executive Director while Niemela is out of the office beginning in late June.

OLD BUSINESS – None.

NEW BUSINESS –

- A. Approval of the Agreement Between the Batavia Park District and The Comedy Vault for Joint Marketing for the 2021 Windmill City Festival –** The Batavia Park District and The Comedy Vault will be working together to promote this year's festival.

President Callahan entertained a motion to approve the agreement between Batavia Park District and The Comedy Vault for Joint Marketing for the 2021 Windmill City Festival. Motion was made by Tilmon, seconded by Riley. The roll was called. Ayes: Tilmon, Riley, Connolly, Gray and Callahan. Nays: None. Abstain: None. Absent: None. Motion carried.

- B. Cancellation of the Batavia Depot Museum Development Agreement.** Fundraising efforts were phenomenal. This agreement will be canceled at this time and may be reintroduced in the future.

President Callahan entertained a motion to approve the cancelation of the Batavia Depot Museum Development Agreement. Motion was made by Tilmon, seconded by Gray. The roll was called. Ayes: Tilmon, Gray, Riley, Connolly, Callahan. Nays: None. Abstain: None. Absent: None. Motion carried.

EXECUTIVE SESSION – President Callahan entertained a motion to adjourn into Executive Session at 7:35 to discuss Leasing Property/Land Acquisition 2(c)(5) Update. Motion was made by Tilmon, seconded by Gray. The roll was called. Ayes: Tilmon, Gray, Riley, Connolly, Callahan. Nays: None. Abstain: None. Absent: None. Motion carried.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – Regular Session was reconvened at 8:06 p.m.

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The Board of Commissioners and Staff discussed the meeting that Hitchcock Design Group proposed for next week. Director Niemela will ask Hitchcock Design to push the meeting to a later date so that meeting content can be discussed further.

With no further business to come before the Board, the regular meeting adjourned at 8:26 p.m. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by:
Debbie Gentry