

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
NOVEMBER 19, 2024  
CIVIC CENTER – BARTHOLOMEW ROOM**

**REGULAR MEETING** – The regular meeting was called to order at 7:01 PM by Vice President Tilmon.

**ROLL CALL** – Vice President Tilmon called for the roll. Commissioners in attendance were Larson, Bell, Grey and Tilmon. Callahan was absent.

Staff in attendance were Director of Facilities and Trades Josh Wyant; Director of Parks Kim Hansen; Director of Talent and Culture Lynn Boerman; Director of Community Recreation Brittany Meyer; and Executive Director Allison Niemela.

Legal Counsel Erin Monforti was were also in attendance.

**PUBLIC HEARING** – At 7:01 PM Vice President Tilmon announced that the next agenda item for the Board of Park Commissioners was a public hearing (the “Hearing”) to receive public comments on the proposal to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the “Bonds”) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Vice President Tilmon opened the discussion and explained that the reasons for the proposed issuance of the Bonds was for park purposes.

Whereupon Vice President Tilmon asked for additional comments from the Park Commissioners. Additional comments were made by the following: None.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary: None.

Whereupon the Vice President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None.

The Vice President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds. Park Commissioner Gray moved and Park Commissioner Bell seconded the motion that the Hearing be finally adjourned at 7:03 PM. After a full discussion thereof, Vice President Tilmon directed that the roll be called for a vote upon the motion. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.

**PLEDGE OF ALLEGIANCE** – All stood for the Pledge of Allegiance.

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**ITEMS REMOVED/ADDED/CHANGED ON AGENDA – None.**

**CONSENT AGENDA – Vice President Tilmon entertained a motion to establish the Consent Agenda as presented which included approval of the following: Approval of Minutes from the Regular Board Meeting held on October 15, 2024; Approval of Minutes from the Special Board Meeting held on October 22, 2024; Approval of the Paid Expenditures; Approval of the Expense Approval Report; Approval of the Investment Summary; Approval of the Income Statement; and Approval of Purchases. Motion was made by Gray, seconded by Bell to establish the Consent Agenda. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.**

**Vice President Tilmon entertained a motion to approve the Consent Agenda as established. Motion was made by Gray, seconded by Bell to establish the Consent Agenda. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.**

**GUESTS - MATTERS FROM THE PUBLIC – None.**

**MATTERS FROM COMMISSIONERS – None.**

**CORRESPONDENCE – Vice President Tilmon acknowledged a transcript of a voicemail received from a resident thanking Superintendent of Parks Alex Macias for tree work and a thank you email received from a resident regarding a maintenance repair. Vice President Tilmon noted the customer care highlighted in the correspondence.**

**ANNOUNCEMENTS – Director of Talent and Culture Boerman read the following announcements: 1) Give the gift of fun and save a little money with the upcoming gift card and Bruce Bucks sale beginning November 25th. Receive \$5 in Bruce Bucks for each \$25 worth of gift cards you purchase. Purchase gift cards at the Civic Center or the Eastside Community Center; 2) If your newly purchased gift cards are burning a hole in your pocket, use them to register for winter programs! In-district program registration begins on Monday, November 25 and Monday, December 2 for out of district registration. Register online or in person beginning at 8:30 AM. The Winter Fun Guide is full of great programs including Ties and Tiaras, summer camp preview, educational variety, fitness and trips; 3) Coming up in a few weeks, is Batavia's annual holiday event, the Celebration of Lights! This beloved community event takes place December 1<sup>st</sup> from 5-7 PM at the Peg Bond Center. Activities include a craft, music from the Batavia Community Band, live reindeer, story time, the man in red, and the lighting of the community Christmas trees! Christmas Tree Lane continues throughout the season; and 4) The Batavia Depot Museum's holiday exhibit - Hometown Holidays, opens December 1st. As always, entrance to the museum is free. For hours, visit [bataviaparks.org](http://bataviaparks.org).**

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**STAFF REPORTS** – Director of Facilities and Trades Wyant shared the following updates: 1) Concrete work at the Blackard Skate-n-Bike Park was completed today; 2) The shade structures were installed at the West Main Community Park pickleball courts; and 3) The roof replacement project at the Peg Bond Center has been completed.

Director of Parks Hansen shared the Parks Department has been wrapping up a few projects before the snow season begins including leaf cleanup, shop organization, and edging and mulching of parks. Hansen also shared they have been able to get the new skidsteer brush cutter attachment out over the past few weeks and noted its usefulness along the trails and along the shoreline of Clark Island Recreation Area. Hansen thanked the Board for their support.

Director of Talent and Culture Boerman reported Open Enrollment ends on Friday, November 22<sup>nd</sup> for employees. AFLAC came out to talk to employees and an additional day is scheduled for another meeting. The Leadership Team attended the Top Workplace Celebration in Chicago on November 13<sup>th</sup>. Recruitment for summer seasonal positions will begin soon.

Director of Community Recreation Meyer highlighted a few new programs: 1) Preschool Open Gym starting in January on Fridays for ages 2-6; 2) A craft beer making class at Sturdy Shelter Brewing; and 3) Afternoon Adventures with New Horizons Preschool for students to extend their day. Meyer also highlighted the growing youth basketball program with 80 more players than last year.

**EXECUTIVE DIRECTOR’S REPORT** – Executive Director Niemela shared the following updates: 1) A review of a recent news story regarding the Kane County Coroner solving a forensic genealogy case based on a skull that was donated to the Batavia Depot Museum back in 1979. The skull was identified and descendants were notified making it the oldest DNA cold case solved in Kane County history; 2) Construction at the Callahan Community Center is moving along with infrastructure almost completed. The elevator shaft will be installed next week; 3) The roof replacement at the Peg Bond Center is complete; 4) The Blackard Skate-n-Bike Park is taking shape. Concrete has been poured; and 5) The Batavia Park District has been named a 2024 Chicago Tribune Top Workplace. Niemela congratulated staff on the achievement. Feedback from the survey shapes changes for the workplace.

**OLD BUSINESS** – None.

**NEW BUSINESS** –

**A. Approval of Ordinance #420: Levying Assessment and Collection of Taxes**

**Vice President Tilmon entertained a motion to approve Ordinance #420: Levying Assessment and Collection of Taxes. Motion was made by Gray, seconded by Bell. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.**

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**B. Award of Contract for Custodial Services**

Vice President Tilmon entertained a motion to Award the Contract for Custodial Services for 2025 to EcoClean Maintenance in the amount of \$85,260. Motion was made by Gray, seconded by Bell. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.

**C. Approval of IAPD Member Credentials: Annual Meeting Designations**

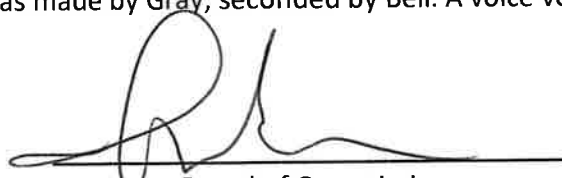
Vice President Tilmon entertained a motion to approve IAPD Member Credentials: Annual Meeting Designations. Commissioner Larson was designated to attend the IAPD Conference in January 2025. Commissioner Bell was designated as the alternate. Motion was made by Gray, seconded by Larson. The roll was called. Ayes: Gray, Larson Bell, and Tilmon. Nays: None. Abstain: None. Absent: Callahan. Motion carried.

**EXECUTIVE SESSION – Vice President Tilmon entertained a motion to adjourn to Executive Session to discuss Leasing Property/Land Acquisition 5 ILCS 120/2(c)(5) at 7:37 PM. Motion was made by Gray, seconded by Bell. The roll was called. Ayes: Gray, Bell, Larson and Tilmon. Nays: None. Absent: Larson. Motion carried.**

Regular session was reconvened at 7:50 PM

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD – None.**

**ADJOURNMENT –** With no further business to come before the Board, the regular meeting was adjourned at 7:51 PM. Motion was made by Gray, seconded by Bell. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners  
Batavia Park District

Line prepared by:  
Lindsey Williams, Executive Assistant