

**BATAVIA PARK DISTRICT
SPECIAL BOARD MEETING
OCTOBER 30, 2018
THE LODGE AT LAURELWOOD
ONE LOGAN STREET, BATAVIA**

CALL TO ORDER – The Special Board Meeting was called to order by President Callahan at 6:00 p.m.

ROLL CALL – President Callahan called for the roll. Commissioners in attendance were Riley, Tilmon, Gray, and Callahan. Commissioner Dorsey arrived at 6:48 p.m. Staff in attendance included Director of Capital Projects and Contractual Services, Jim Eby; Director of Finance, Mitch Bowlin; Director of Parks and Properties, Eric Lacher; Director of Marketing and Public Relations, Katie Drum; Director of Community Recreation, Steve Golembiewski, Human Resources and Risk Manager Amy Sarro, Executive Director, Allison Niemela and Executive Assistant, Shelley Kouzes.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA – None.

OLD BUSINESS – None.

NEW BUSINESS –

- A. Ratification of the Award of Contract for the Civic Center Roofing Project** – Executive Director Niemela advised the Board ratification was required for the award of contract for the Civic Center roofing project approved by e-mail vote two weeks prior.

President Callahan entertained a motion to ratify the award of contract for the Civic Center roofing project. Motion was made by Tilmon, seconded by Gray. The roll was called. Ayes: Riley, Tilmon, Gray, Callahan. Nays: None. Abstain: None. Absent: Dorsey. Motion carried.

- B. Approval of Intergovernmental Agreement with the City of Batavia for the Waiver of Permit Fees in Exchange for the Waiver of Land/Cash Fees of the Same Amount** – Executive Director Niemela summarized the Intergovernmental Agreement with the City of Batavia for the Waiver of Permit Fees in Exchange for the Waiver of Land/Cash Fees of the Same Amount.

President Callahan entertained a motion to approve the Intergovernmental Agreement with the City of Batavia for the Waiver of Permit Fees in Exchange for the Waiver of Land/Cash Fees of the Same Amount. Motion was made by Tilmon, seconded by Gray. The roll was called. Ayes: Riley, Tilmon, Gray, Callahan. Nays: None. Abstain: None. Absent: Dorsey. Motion carried.

- C. Fiscal Year 2019 Budget Discussion** – Director of Finance Mitch Bowlin presented the proposed Fiscal Year 2019 Budget. Each department head highlighted their respective funds and addressed questions from the Board. The Board gave direction in some areas.

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EXECUTIVE SESSION – None.

MATTERS FROM COMMISSIONERS – None.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD – None.

ADJOURNMENT - With no further business to come before the Board, the special meeting adjourned at 7:47 p.m. **A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by:
Shelley Kouzes