

## **ORDINANCE 293**

### **BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND  
APPROPRIATION OF FUNDS FOR THE BATAVIA PARK DISTRICT,  
KANE COUNTY, ILLINOIS FOR FISCAL YEAR BEGINNING  
MAY 1, 2010 AND ENDING APRIL 30, 2011**

***BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BATAVIA PARK DISTRICT, KANE COUNTY, ILLINOIS:***

***SECTION 1.*** It is hereby found and determined that:

(a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least thirty days prior to final action thereon; and

(b) A public hearing was held at the Batavia Park District, Batavia, Illinois on the 18th day of May, 2010 on said Ordinance, notice of said hearing was given at least one week prior to such hearing by publication in the Daily Herald, a newspaper published within the Park District: and

(c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning May 1, 2010 and ending April 30, 2011 have heretofore been performed.

***SECTION 2:*** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1<sup>st</sup>) day of May, 2010 and ending on the thirtieth (30<sup>th</sup>) day of April, 2011:

## SECTION 2

	Budget	Appropriation
<b>GENERAL CORPORATE FUND</b>		
<b>SALARIES AND WAGES</b>		
Full-Time Personnel	679,623	747,585
Part-Time Personnel	131,084	144,192
	<u>810,707</u>	<u>891,778</u>
<b>INSURANCE AND PERSONNEL BENEFITS</b>		
Health Insurance	135,159	148,675
Uniform Expenses	5,163	5,679
Professional Dues/Memberships	11,239	12,363
Training/Continuing Education	18,115	19,927
Mileage Reimbursement	8,200	9,020
	<u>177,876</u>	<u>195,664</u>
<b>PROFESSIONAL SERVICES</b>		
Attorney Fees	15,000	16,500
Legal Notices	1,300	1,430
Computer Services	35,796	39,376
Other Professional Services	11,065	12,172
	<u>63,161</u>	<u>69,477</u>
<b>ADMINISTRATIVE SERVICES AND SUPPLIES</b>		
Copy & Duplication Expenses	8,264	9,090
Subscriptions and Publications	810	891
Telephone	14,290	15,719
Printing	2,350	2,585
Postage	7,250	7,975
Office Equipment	1,200	1,320
Office Equipment Maintenance & Repairs	2,222	2,444
Employment Advertising	500	550
Office Supplies	2,575	2,833
Computer/Accounting Supplies	12,831	14,114
Commissioner Expenses	3,850	4,235
Staff Expenses	5,365	5,902
Marketing/Public Relations	20,345	22,380
Other Administrative Services and Supplies	1,520	1,672
	<u>83,372</u>	<u>91,709</u>
<b>RENTAL, LEASE AND UTILITY EXPENSES</b>		
Electricity	21,060	23,166
Gas Service	12,000	13,200
Water and Sewer	4,000	4,400
Other Utility Expenses	5,832	6,415
	<u>42,892</u>	<u>47,181</u>
<b>BUILDING AND GROUNDS EXPENSES</b>		
Building Repairs & Maintenance	8,000	8,800
Park & Playground Equipment Maintenance	9,900	10,890
Landscaping and Turf Materials	23,195	25,515
Equipment Repairs and Maintenance	6,300	6,930
Maintenance Tools and Equipment	4,350	4,785
Safety Supplies	3,549	3,904
Refuse Removal	19,242	21,166
Building/Grounds Contractual Services	49,296	54,226
	<u>123,832</u>	<u>136,215</u>
<b>OPERATING EQUIPMENT EXPENSES</b>		
Operating Equipment Maintenance	20,800	22,880

## SECTION 2

	<b>Budget</b>	<b>Appropriation</b>
Operating Equipment Gasoline	15,550	17,105
Operating Equipment Rental	750	825
	<b>37,100</b>	<b>40,810</b>
<b>VEHICLE OPERATION EXPENSES</b>		
Vehicle Maintenance/Equipment	13,000	14,300
Vehicle Gasoline	25,000	27,500
Licenses and Safety Lane Fees	280	308
	<b>38,280</b>	<b>42,108</b>
<b>BOND PAYMENTS</b>		
Principal Due on Bonds	790,000	869,000
Interest Due on Bonds	246,865	271,552
Other Bond Expenses	1,455	1,601
	<b>1,038,320</b>	<b>1,142,152</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>0</b>	<b>0</b>
<b>TOTAL CORPORATE FUND EXPENSES</b>	<b>2,415,540</b>	<b>2,657,094</b>
<b><u>GENERAL RECREATION FUND</u></b>		
<b>SALARIES AND WAGES</b>		
Full-Time Personnel	439,621	483,583
Part-Time Personnel	66,316	72,948
	<b>505,937</b>	<b>556,531</b>
<b>INSURANCE AND PERSONNEL BENEFITS</b>		
Health Insurance	94,247	103,672
Uniform Expenses	277	305
Professional Dues/Memberships	2,700	2,970
Training/Continuing Education	7,350	8,085
Mileage Reimbursement	300	330
	<b>104,874</b>	<b>115,361</b>
<b>PROFESSIONAL SERVICES</b>		
Computer Services	34,071	37,478
Credit Card Administration Fees	25,200	27,720
	<b>59,271</b>	<b>65,198</b>
<b>ADMINISTRATIVE SERVICES AND SUPPLIES</b>		
Copy and Duplication Expenses	5,176	5,694
Subscriptions and Publications	0	0
Telephone	5,190	5,709
Printing	1,200	1,320
Postage	4,010	4,411
Office Equipment	250	275
Office Equipment Maintenance	922	1,014
Employment Advertising	750	825
Office Supplies	1,525	1,678
Computer Supplies	16,342	17,976
Staff Expenses	19,825	21,808
Marketing/Public Relations	170,010	187,011
Other Administrative Services/Supplies	500	550
	<b>225,700</b>	<b>248,270</b>
<b>RENTAL, LEASE AND UTILITY EXPENSES</b>		
Electricity	28,000	30,800
Gas Service	24,000	26,400

## **SECTION 2**

	<b>Budget</b>	<b>Appropriation</b>
Water and Sewer	2,500	2,750
Other Rental, Lease and Utility Expenses	1,650	1,815
	<b>56,150</b>	<b>61,765</b>
<b>PROGRAM EXPENSES</b>		
Program Supplies, Salaries, Contractual	971,054	1,068,159
Concession Supplies	150	165
	<b>971,204</b>	<b>1,068,324</b>
<b>BUILDING AND GROUNDS EXPENSES</b>		
Building Repairs and Maintenance	7,500	8,250
Safety Supplies	424	466
Other Building and Grounds Expenses	48,624	53,486
	<b>56,548</b>	<b>62,203</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>0</b>	<b>0</b>
<b>Subtotal</b>	<b>1,979,684</b>	<b>2,177,652</b>
<b><u>SWIMMING FACILITY</u></b>		
<b>SALARIES AND WAGES</b>	<b>107,639</b>	<b>118,403</b>
<b>INSURANCE AND PERSONNEL BENEFITS</b>		
Uniform Expenses	1,300	1,430
Training/Continuing Education/Mileage	2,200	2,420
	<b>3,500</b>	<b>3,850</b>
<b>PROFESSIONAL SERVICES</b>	<b>775</b>	<b>853</b>
<b>ADMINISTRATIVE SERVICES AND SUPPLIES</b>		
Telephone	2,628	2,891
Printing	3,825	4,208
Postage	750	825
Office Equipment	200	220
Office Equipment Maintenance	120	132
Office/Computer Supplies	900	990
Marketing Expenses	7,500	8,250
Staff Expenses and Public Relations	365	402
Concession Expenses	1,200	1,320
	<b>17,488</b>	<b>19,237</b>
<b>RENTAL, LEASE AND UTILITY EXPENSES</b>		
Electricity	30,000	33,000
Water and Sewer	1,800	1,980
	<b>31,800</b>	<b>34,980</b>
<b>PROGRAM EXPENSES</b>		
Program Supplies and Equipment	700	770
Contract Program Staff	375	413
	<b>1,075</b>	<b>1,183</b>
<b>BUILDING AND GROUNDS EXPENSES</b>		
Building Repairs and Maintenance	5,500	6,050
Landscaping and Turf Materials	0	0
Facility Equipment	3,600	3,960
Safety Equipment/Supplies	500	550
Refuse Removal	1,500	1,650

**SECTION 2**

	<b>Budget</b>	<b>Appropriation</b>
Pool Chemicals	25,500	28,050
Other Building and Grounds Expenses	6,046	6,651
	<b>42,646</b>	<b>46,911</b>
<b>Total Swimming Facility Expenses</b>	<b>204,923</b>	<b>225,415</b>
<b><u>TEEN CENTER</u></b>		
<b>SALARIES AND WAGES</b>	<b>38,701</b>	<b>42,571</b>
<b>ADMINISTRATIVE SERVICES AND SUPPLIES</b>		
Telephone	780	858
Office/Computer Supplies	75	83
Staff Expenses	50	55
Marketing	950	1,045
	<b>1,855</b>	<b>2,041</b>
<b>RENTAL, LEASE AND UTILITY EXPENSES</b>		
Electricity	1,000	1,100
Gas Service	3,500	3,850
Water and Sewer	540	594
	<b>5,040</b>	<b>5,544</b>
<b>PROGRAM EXPENSES</b>	<b>25,778</b>	<b>28,356</b>
<b>BUILDING AND GROUNDS EXPENSES</b>	<b>800</b>	<b>880</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>0</b>	<b>0</b>
<b>Total Teen Center Expenses</b>	<b>72,174</b>	<b>79,391</b>
<b>GRAND TOTAL RECREATION FUND EXPENSES</b>	<b>2,256,781</b>	<b>2,482,459</b>
<b><u>MUSEUM FUND</u></b>		
<b>SALARIES AND WAGES</b>		
Full-Time Personnel	127,531	140,284
Part-Time Personnel	35,316	38,848
	<b>162,847</b>	<b>179,132</b>
<b>INSURANCE AND PERSONNEL BENEFITS</b>		
Health Insurance	8,165	8,982
Professional Dues/Memberships	760	836
Training/Continuing Education	0	0
Mileage Reimbursement	300	330
	<b>9,225</b>	<b>10,148</b>
<b>PROFESSIONAL SERVICES</b>	<b>1,500</b>	<b>1,650</b>
<b>ADMINISTRATIVE SERVICES AND SUPPLIES</b>		
Subscriptions and Publications	50	55
Telephone	1,632	1,795
Printing	0	0
Postage	1,500	1,650
Office Equipment	150	165
Office/Computer Supplies	800	880

## **SECTION 2**

	<b>Budget</b>	<b>Appropriation</b>
Staff Expenses	1,150	1,265
Marketing Expenses	0	0
	<b>5,282</b>	<b>5,810</b>
<b>RENTAL, LEASE AND UTILITY EXPENSES</b>		
Electricity	15,100	16,610
Gas Service	4,800	5,280
Water & Sewer	3,450	3,795
	<b>23,350</b>	<b>25,685</b>
<b>PROGRAM EXPENSES</b>		
Program Supplies	2,100	2,310
Concessions	500	550
Program Contractual	7,250	7,975
	<b>9,850</b>	<b>10,835</b>
<b>BUILDING AND GROUNDS EXPENSES</b>		
Building Repairs and Maintenance	7,700	8,470
Landscaping and Turf Materials	0	0
Safety Supplies	100	110
Other Building and Grounds Expenses	18,998	20,898
	<b>26,798</b>	<b>29,478</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>0</b>	<b>0</b>
<b>TOTAL MUSEUM FUND EXPENSES</b>	<b>238,852</b>	<b>262,737</b>
<b><u>PAVING AND LIGHTING FUND</u></b>		
Paving/Lighting Expenses	34,100	37,510
<b>TOTAL PAVING &amp; LIGHTING FUND EXPENSES</b>	<b>34,100</b>	<b>37,510</b>
<b><u>SPECIAL RECREATION FUND</u></b>		
Salaries	39,400	43,340
SRA Contributions	146,556	161,212
Park/Playground Accessible Equipment	94,669	104,136
Staff Expenses/Public Relations	1,075	1,183
Scholarships	2,000	2,200
<b>TOTAL SPECIAL RECREATION FUND</b>	<b>283,700</b>	<b>312,070</b>
<b><u>ILLINOIS MUNICIPAL RETIREMENT FUND</u></b>		
IMRF Contributions	206,910	227,601
<b>TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>206,910</b>	<b>227,601</b>
<b><u>SOCIAL SECURITY FUND</u></b>		
FICA Contributions	171,360	188,496
<b>TOTAL SOCIAL SECURITY FUND</b>	<b>171,360</b>	<b>188,496</b>
<b><u>AUDIT FUND</u></b>		
Salaries	5,740	6,314
Audit Services	11,100	12,210
<b>TOTAL AUDIT FUND</b>	<b>16,840</b>	<b>18,524</b>
<b><u>LIABILITY FUND</u></b>		
Salaries	23,513	25,864

**SECTION 2**

	<b>Budget</b>	<b>Appropriation</b>
Public Liability Insurance	91,584	100,742
In-Service Training/Continuing Education	500	550
Professional Services	4,145	4,560
Administrative Services/Supplies	275	303
<b>TOTAL LIABILITY FUND</b>	<b>120,017</b>	<b>132,019</b>
<b>UNEMPLOYMENT INSURANCE FUND</b>		
Unemployment Compensation Reimbursements	10,000	11,000
<b>TOTAL UNEMPLOYMENT INSURANCE FUND</b>	<b>10,000</b>	<b>11,000</b>
<b>CAPITAL DEVELOPMENT FUND</b>		
Salaries	34,559	38,015
Professional Services	33,940	37,334
Park/Playground Improvements	338,466	372,313
Land Acquisition	250,000	275,000
<b>TOTAL CAPITAL DEVELOPMENT FUND</b>	<b>656,965</b>	<b>722,662</b>
<b>DEBT SERVICE</b>		
Bond Payments	600,534	660,587
<b>TOTAL BOND FUND</b>	<b>600,534</b>	<b>660,587</b>
<b>SUMMARY OF FUNDS</b>		
CORPORATE FUND	2,415,540	2,657,094
RECREATION FUND	2,256,781	2,482,459
MUSEUM FUND	238,852	262,737
PAVING AND LIGHTING FUND	34,100	37,510
SPECIAL RECREATION FUND	283,700	312,070
IMRF FUND	206,910	227,601
SOCIAL SECURITY FUND	171,360	188,496
AUDIT FUND	16,840	18,524
LIABILITY FUND	120,017	132,019
UNEMPLOYMENT INSURANCE FUND	10,000	11,000
CAPITAL DEVELOPMENT FUND	656,965	722,662
DEBT SERVICE FUND	600,534	660,587
<b>TOTAL SUMMARY OF ALL FUNDS</b>	<b>7,011,599</b>	<b>7,712,759</b>

Each of said sums of money and the aggregate thereto are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning May 1, 2010 and ending April 30, 2011 for the respective purposed set forth.

All unexpended balances of the appropriations of prior years are hereby specifically re-appropriated for the same general purpose for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

**SECTION 3.** The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$4,109,457.
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$7,726,820.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$6,988,599.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$4,847,678.
- (e) An estimate of the amount of property taxes to be received during the fiscal year is \$4,886,502.

**SECTION 4.** The receipts and revenues of the Batavia Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposed for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.



**SECTION 5:** All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance by and the same are hereby repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

**SECTION 6:** This ordinance shall be in full force and effect immediately upon its passage.

**PASSED** this 18th day of May, 2010

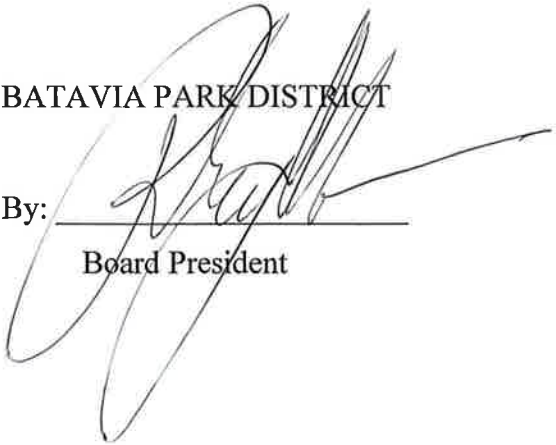
AYES: 5

ABSENT: 0

NAYS: 0

ABSTAIN: 0

BATAVIA PARK DISTRICT

By: 

Board President

ATTEST:

  
Board Secretary

## **CERTIFICATION**

I, MICHAEL G. CLARK, DO HEREBY CERTIFY that I am the duly appointed, qualified and acting Secretary of the Board of Commissioners of the Batavia Park District, Kane County, Illinois, and as such Secretary, I am the keeper of the minutes and records of the proceedings thereof and have in my custody the books and records of said Park District.

I DO FURTHER CERTIFY that the annexed is a true and correct copy of Ordinance #293 entitled:

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL  
BUDGET AND APPROPRIATION OF FUNDS FOR THE  
BATAVIA PARK DISTRICT, KANE COUNTY, ILLINOIS  
FOR FISCAL YEAR BEGINNING  
MAY 1, 2010 AND ENDING APRIL 30, 2011**

passed and approved at a meeting of the Board of Commissioners of said Park District held on the 18th day of May, 2010, that at said meeting Park Commissioners were present and upon motion duly made and seconded that said Ordinance did pass and upon the roll being called the vote of each Park Commissioner present on the question of the passage of the Ordinance was duly and separately taken by ayes and nays and his name and vote recorded in the minutes of the proceedings of said Park District; that it appears from such record that Park Commissioners voted ayes and Park Commissioners voted nay.

I DO HEREBY CERTIFY THAT the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said District, this 18th day of May, 2010.



Secretary

SUBSCRIBED AND SWORN  
Before me this 18th day of May, 2010



Notary Public



BATAVIA PARK DISTRICT  
327 W. WILSON STREET  
BATAVIA, IL 60181

CERTIFICATION OF ESTIMATE OF  
REVENUES FOR FISCAL YEAR 2010-2011

I, Linda K. Straka, do hereby certify that I am the duly qualified Chief Fiscal Officer of the Batavia Park District, as such officer, I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2010 and ending on April 30, 2011 are estimated to be as follows:

<u>Source</u>	<u>Amount</u>
2009 Real Estate Taxes	\$4,886,502
Personal Property Replacement Tax	\$44,000
Earned Interest	\$41,500
Program Fees	\$1,893,996
Rental Income	\$95,470
Grants and Donations	\$132,000
Miscellaneous	\$33,352

IN WITNESS WHEREOF, I have hereunto set my hand as affixed the seal of the Batavia Park District this 18th day of May, 2010.



Chief Fiscal Officer  
Batavia Park District

(SEAL)