



Park Shelter Rental Policies

1. The Batavia Park District cleans the Shelter and surrounding area prior to your rental. However, because our shelters are located in a public park, someone may use the shelter prior to your arrival. This is an outdoor facility and is subject to environmental factors such as weather, wildlife and insects.
2. No refund will be given due to inclement weather. However, you are allowed to reschedule your rental date.
3. If the renter would like to rent a field along with the shelter, they must fill out a "Field Rental Request Form" and a "Field Usage Agreement" and pay the appropriate fees.
4. No shelter reservations will be issued to minors without parent or guardian.
5. No motorized vehicles or animal powered vehicles allowed in park.
6. No vehicles are allowed on park grass or paths without prior permission.
7. Catering or rental companies must remove their vehicles immediately after unloading.
8. No tents allowed without prior permission. Renter must fill out a "Special Use Permit."
9. No large inflatable's are allowed without prior permission. Renter must fill out a "Special Use Permit."
10. No pyrotechnics or flammables allowed.
11. No gambling.
12. No obscene language, pictures or writing.
13. No alcoholic beverages or drugs allowed.
14. No loud speakers, live entertainment or amplified acoustics without prior permission. Renter must fill out a "Special Use Permit."
15. No propane grills or fire pits. Stationary charcoal grills are available at most of our parks.
16. All garbage from the rental must be bagged and removed from the property unless the "Trash Collection" option has been prepaid.
17. Solicitation shall not take place within any of the parks rented without prior permission from the Park District.
18. No food or concessions to be sold without prior permission.
19. Do not obstruct any path within the Parks.
20. Renter must be present at function at all times, with no exceptions, or damage deposit will be forfeited.
21. Decorations may be attached by string only. No staples, screws, nails, paint or chalk are permitted. All decorations must be removed at the end of the rental.
22. Any damage to the shelter or grounds will be charged to individual or group that signed the contract.

Any changes to the rental contract must be made at least 2 weeks in advance of the rental date.

I have read and understand the rental policies of the Batavia Park District. If I fail to follow these policies, I understand that I could lose my Damage Deposit or be asked to leave the premises, possibly forfeiting my rental fee and damage deposit.

Signature of Rental _____

Date: _____